



Government of West Bengal
Department of Health & Family Welfare
OFFICE OF THE DIRECTOR
Regional Institute of Ophthalmology
Medical College & Hospital Campus, Kolkata - 700073
Phone: (033) 2963-3767, e-Mail ID: riokolkata@yahoo.com

NOTICE INVITING E-TENDER (1ST call) FOR PROCUREMENT OF DRUG ITEMS (2026-27), FOR
REGIONAL INSTITUTE OF OPHTHALMOLOGY, MEDICAL COLLEGE & HOSPITAL CAMPUS,
KOLKATA-73

(Through Pre-qualification)
(Submission of Bid through NIC e tender portal)

Memo No.: RIO-2026/ 976

Date: 25.09.2026

Notice inviting E-Tender from reliable Firm/Distributor/Manufacturer for supply of Drugs/ Food Supplements / Kits /Implants/ reagents for R.I.O., Kolkata by the Director ,Regional Institute of Ophthalmology (R.I.O.) ,Medical College & Hospital Campus, Kolkata - 700073

The Director ,Regional Institute of Ophthalmology, Kolkata invites bids through e-tender in two bid system (Technical and Financial Bid) for the supply of MEDICINES. For details and downloading of tender, interested Bidders may please visit the <https://wbtenders.gov.in>. For any further assistance, please visit office of the Director, Regional Institute of Ophthalmology (R.I.O.), Medical College & Hospital Campus, Kolkata - 700073

GENERAL INSTRUCTION:

In the event of e-filling, intending bidders may download the tender documents free of cost from the website www.wbtenders.gov.in directly with the help of digital signature certificate.

SUBMISSION OF BIDS:

Both Technical Bid and Financial Bid are to be submitted concurrently duly digitally signed by the company personnel only (having Authorization from the company management) in the website <https://wbtenders.gov.in>.

All the relevant papers must be submitted clear, legible and in English language only with PAGE MARKING.

1. TIME SCHEDULE FOR E-TENDER:

THE TIME SCHEDULE FOR OBTAINING THE BID DOCUMENTS, PREBID MEETINGS, REGISTRATION WITH THE TENDERING AUTHORITIES, THE SUBMISSION OF BIDS AND OTHER DOCUMENTS ETC. WILL BE AS PER LIST PROVIDED, AS GIVEN BELOW.

**Director
Regional Institute of Ophthalmology
Govt. of West Bengal, MCH Campus
Kolkata-700 073**

SUBMISSION OF THE TENDERS:

The tender is to be submitted in Two Bid System.

I. "BID A": Technical Documents: -

I) STATUTORY COVER, containing the following documents (SINGLE FILE MULTIPLE PAGES SCANNED)

Folder 1	CHECK LIST & Application in the prescribed format given in Annexure I
Folder 2	NIT with Technical documents & corrigendum if any

II) NIT with Technical documents & corrigendum if any containing the following folder 2: (Please upload the documents according to serial as under NIT + A +B+ C + D= Folder 2)

SL. No	Category	Sub Category	Sub category description
A	Certificates	A1. Certificate	Valid PAN card of the bidder/Authorized Signatory (Digital Signatory Holder) Valid GST Registration Certificate (CSTIN) (Provisional GST certificate is not valid) Acknowledgement 3B filed up to 2nd quarter-2025 Registered Partnership Deed under Indian Partnership Act 1932 (Registered Deed as per 1932 Act) S. Registered MOA in case of Limited/Private Limited Company. Professional Tax certificate updated. (2025-26)
B	Company Details	B1. Company Detail 1	Valid Trade License as Supplier of MEDICINES/ REAGENTS/KITS & Valid Drug License
C	Credentials	C1. Credential 1	1(one) year of Experience of Supplying MEDICINES/REAGENT/KITS, with Completion certificate of minimum Rs.50,000/- in a single work order OR 2(two) no's Rs.25,000/- (each) in a single Work order. (Work order + Credential/ GRN copy) CDSCO(mandatory)/BIS/ISFDA/US FDA OR EUROPEAN CE /DCGI approved (Where applicable).
D	DI. No conviction Certificate	D1. No conviction Certificate	No conviction certificate issued after 01.01.2025 till date from the Drug Controlling Authority of the State where the manufacturer is registered is to be submitted or an Affidavit from Notary Public/ Judicial Magistrate/Executive Magistrates per Annexure 11 issued on or after the date of Publication of the e-tender notice.
E	Financial Info.	D1. Payment Certificate 1 D2. Audited P/L & Balance Sheet	Income Tax Returns submitted for the Assessment Year 2023-24,2024-25 & 2025-26 (A.Y.) Audited P/L & Balance Sheet for last 3 years with UDIN No. to be uploaded positively .(UDIN must)

2. "BID B": -FINANCIAL COVER: BOQ

The folder "Financial Bid" shall contain: The Rate as Per Accounting Unit exclusively of GST to be Quoted (GST will be calculated as per HSN code at the time of work order issued).

TERMS AND CONDITIONS OF THE TENDER

1) Minimum Eligibility Criteria:

The bidders having Trade License at least 2 years will be eligible (2024-25 & 2025-26) only those bidders who have supplied order value of Rs. 50000/- (Rupees fifty thousand only) in a single work order OR two no's work order Rs. 25000/- (Rupees twenty-five thousand only) each within FY 2024-25, 2025-26 with Credential certificate(s)/Goods Received No. of similar nature of job along with work order, copy should be uploaded) (SINGLE FILE MULTIPLE PAGE SCANNED)

2) EARNEST MONEY DEPOSIT (EMD):

MSMEs registered in West Bengal are exempted from submission of EMD as per Finance Department, Go WB Notification 10500-d dated 19/11/2004, but their selection would be subject to the provisions of Notification No. 6142- F(Y) dated 10/10/2017 of the Finance Department, Government of West Bengal.

1. The process may be followed as per memorandum of the Finance Department Audit Branch bearing Memo No- 3975-F(Y) Dated 28 July 2016 (GRIPS).

Serial No	Name of drug & specification	Annual consumption	Earnest Money (EMD) Rs	Minimum requirement of avg annual turnover last three years
1	SILICON OIL 1300CS INTRAOCULAR USE	300 bottles of 10 ml vial	9,500	20 lacs

LOGIN BY BIDDER:-

A bidder desires of taking part in a tender invited by a State Government Office/PSU/Autonomous body/Local body/PRIs, etc. shall login e-procurement portal of the Government of West Bengal <http://wbtenders.gov.in> using his login ID and password.

He will select the tender to bid and initiate payment of pre-defined EMD/Tender Fees for that tender by selecting from either of the following payment modes: -

Net banking (any of the banks listed in the ICICI Bank Payment Gateway) in case of payment through ICICI Bank payment Gateway.

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2. PAYMENT PROCEDURE: -

- a) Payment by Net Banking (any enlisted bank) through ICICI Bank Payment Gateway.

- i) On selection of Net Banking as the payment mode, the bidder will be directed to ICICI Bank Payment Gateway webpage (along with a string containing a Unique ID) where he will select the Bank through which he wants to do the transaction.

- ii) Bidder will make the payment after entering his Unique ID and password of the bank to process the transaction.

- iii) Bidder will receive a confirmation message regarding success/failure of the transaction.
- iv) If the transaction is successful, the amount paid by the bidder will get credited in the respective Pooling account of the State Government/PSU/Autonomous body/Local body/PRIs etc. maintained with the Focal Point Branch of ICICI Bank at R. N. Mukherjee Road, Kolkata for collection of EMD/Tender Fees.
- v) If the transaction is failure, the bidder will again try for payment by going back to the first step.

b) Payment through RTGS/NEFT

- i) On selection of RTGS/NEFT as the payment mode, the e-procurement portal will show a prefilled challan having details to process RTGS/NEFT transaction.
- ii) The bidder will print the challan and use the prefilled information to make RTGS/NEFT payment using his/her bank account.
- iii) Once payment is made, the bidder will come back to the e-procurement portal after expiry of a reasonable time to eligible the RTGS/NEFT process to complete, in order to verify the payment made and continue the bidding process.
- iv) If verification is successful, the fund will get credited to the respective pooling Account of the State Government/PSU/Autonomous Body/Local Body/PRts etc. maintained with the focal point branch of ICICI Bank at R.N. Mukherjee Road, Kolkata for collection of EMD/Tender Fees.
- v) Hereafter, the bidder will go to e-procurement portal for submission of the bid.
- vi) But if the payment verification is unsuccessful, the amount will be returned to the bidder's account.

3. Refund/ Settlement Process:

- i) After opening of the bids and technical evaluation of the same by the tender inviting authority through electronic processing in the e-payment portal of the State Government, the tender inviting committee will declare the status of the bids as successful or unsuccessful which will be made available, along with the details of unsuccessful bidders to the ICICI Bank by the E-procurement portal through web services.
- ii) On receipt of the information from the e-procurement portal, the bank will refund through an automated process, the EMD of the bidders disqualified at the technical evaluation to the respective bidder's bank account from which they made payment transaction. Such refund will take place within T+2 bank working days where T will mean the date on which information on rejection of bid is uploaded to the e-procurement portal by the tender inviting authority.
- iii) Once the financial bid evaluation is electronically processed in the e-procurement portal, EMD of the technically qualified bidders other than that of LI and L2 bidders will be refunded through an automated process to the respective bidder's bank account from which they made the payment transaction. Such refund will take place within T+2 bank working days where T will mean the date on which information on rejection of bid is uploaded to the e-procurement portal by the tender inviting authority. However, L2 bidder should not be rejected till the LOI process is successful.

- iv) If the LI bidder accept the LOI and the same is processed electronically in the e-procurement portal, EMD of the L2 bidder will be refunded through an automated process to his/her bank account from which he/she made the payment transaction. Such refund will take place within T+2 bank working days where T will mean the date on which information on Award of contract(AOC) to the L1 bidder is uploaded to the e-procurement portal by the tender inviting authority.
- v) As soon as the LI bidder is awarded the contract (AOC), and the same is processed electronically in the e- procurement portal.
 - a) EMD of the LI bidder of the tenders of the state Govt. officers will automatically get transferred from the Pooling Account to the 'state Govt. Deposit Head 8443-00-103-001-07, through GRIPS along with the bank particulars of the L 1 bidders.
 - b) EMD of the LI bidder of the tender of the state/PSU/Autonomous Bodies/Local Bodies/PRIs etc. will automatically get transferred from the Pooling Account to their respective linked bank accounts along with the bank particulars of the LI bidders. In both the above cases, such transfer will take place within T+1 bank working days where T will mean the date on which the Award of contract (AOC) is issued.
- vi) The bank will share the details of GRN No. generated on successful entry in GRIPS with the e-procurement portal for updating.
- vii) Once the EMD of L 1 bidder is transferred the manner mentioned above, Tender fees, if any, deposited by the bidder will transferred electronically from the pooling Account from the Government Revenue Receipt hade "0070-60-800-013-27" through the GRIPS for Government tenders and to the respective linked bank account for State/PSU/Autonomous body/ Local Body/PRIs etc.
- viii) All refunds will be made mandatorily to the bank account from which the payment of EMD and tender fees (if any) were initiated.

4. Performance security:

- i) Within 15 (fifteen) days from the date of issue of notification of award by the purchaser, the successful bidders shall furnish performance security for an amount equal to @3% of the tendered value. The performance security shall be retained up to 6 (six) months after the date of completion of all contractual obligations by the contractor.
- ii) The performance security shall be deposited in Indian Rupees to the State Government through Bank Guaranty. No other forms of Deposit can/will be entertained.
- iii) In the event of any failure/default of the bidder with or without quantifiable loss to the purchaser, the amount of the performance security is liable to be forfeited by the purchaser.
- iv) In the event of any amendment issued to the contract, the bidder shall, within 21(twenty-one) days of issue of the amendment, furnish the corresponding amendment to the performance security (as necessary), rendering the same valid in all respect in terms of the contract, as amended.

5. Other Terms and Conditions:

- 1. Only those bidders who have executed MEDICINES/FOOD SUPPLEMENTS/REAGENT/KIT /IMPLANT there of turn over minimum to 20Lakh each year i.e., F.Y-2022-23, 2023-24, 2024-25 and upto 2025-2026 if audited documents available to be submitted.
- 2. Documents required for Technical Bids are mentioned in specimen Form of Technical Bid.
- 3. Rate(s) to be quoted against each specified item as mentioned in the financial bid (BOQ) Form. The price quoted in base rate & should be inclusive of all incidental charges excluding GST.
- 4. Sample of items to be submitted by L1, L2, & L3 bidders before uploading of AOC (Award of Contract) if asked. A post bid meeting to be convened before financial bid evaluation.
- 5. The unsuccessful Tender(s) will be received their earnest money back in time.
- 6. The earnest money will be forfeited if the Tender(s) withdraw(s) the tender after opening of bids.

7. The security deposit of the successful selected bidder may be forfeited for failure to supply within specified time and/or for supplying unsatisfactory articles in quantity and quality.
8. Physical verification of items to be arranged by the tender selection committee if required.
9. Bidders will have to present original requisite documents in support of uploaded documents for verification, if asked for.
10. Validity of Tender will normally be 2(two) years from the date of acceptance of tender. It may be extended if situation arises considering the performance of the selected vendor. The procurement will be made in phased manner or at a time subject to requirement during validity period.
11. The successful bidders will be bound to supply the item(s) within specific date mentioned in the procurement order.
12. Interested bidders are requested to attend the Pre-bid meeting due to selection of MEDICINES/FOOD SUPPLEMENTS/REAGENT/KIT/IMPLANT delivery process and urgency during the validity period. So, participation of Pre-bid meeting is essential part of the bid.
13. In case of tie, bidder will be selected by draw of lottery or by the Tender Selection Committee.
14. All terms and conditions as mentioned above will have to be accepted (as digitally signed) by the bidder(s).
15. Timeline for downloading and submission of e-tender along with other date lines has been noted below.

DATE AND TIME SCHEDULE OF TENDER

Sl. No.	Particulars	Date & Time
1	Date of publishing N.I.T.& other Documents online	30.09.2026
2	Online documents download start date	01.10.2026 AT 6PM
3	Venue of the Pre-bid meeting Date & Time	Venue- Director Office, R.I.O., Kolkata. Date- 05.10.2026 Time-1.30 p.m.
4	Last date of submission of any query by the prospective bidder	07.10.2026 by 5pm
5	Date of rectification of bid document as per query of the prospective bidders and publication of final bid document	08.10.2026
6	Online Bid submission start date	09.10.2026 at 5 pm
7	Online documents download Bid Submission end date-closing date	30.10.2026 at 5 pm
8	Online Bid opening date for Technical Proposals	31.10.2026
9	Date of online uploading list of Technically Qualified Bidders	To be notified later
10	Date of Online opening of financial proposal	To be notified later

16. The supplier shall, after supply of drugs at the specified destinations, submit Invoice (Original), Certificate of analysis of each batch tested in-Approved Testing Laboratory.

17. The permissible time period between the date of manufacture and the date of supply of the item

- should not be more than 1/6 the of the whole life period of the item or items. No delivery will be accepted if the date of manufacturing and the date of expiry are not written on each and every unit supplied and the consignment is under the mandatory provision of permissible time period.
18. All items supplied should retain prescribed Quality & maximum potency throughout the shelf life.
19. E-tender should be addressed to the Director, Regional Institute of Ophthalmology (R.I.O.), Medical College & Hospital Campus, Kolkata - 700073. Bidders may download tender enquiry documents from the website www.wbhealth.gov.in. and www.riokolkata.in
20. Any subsequent notice regarding this shall be uploaded in the above website only.
21. In the event of any of the above-mentioned dates & timing declared as a holiday for The Director, Regional Institute of Ophthalmology (R.I.O.), Medical College & Hospital Campus, Kolkata - 700073 the Tenders/pre- bid meeting will be on the next working day at the appointed time or as desired by the Tender Selection Committee.
22. If the schedule item is approved by C.M.S. in that case purchase will be made from C.M.S. approved firm.
23. The Selected bidders should supply the items as and when required to the authority at its own expenses Transport cost or unloading charges will not be borne by the authority. The work order will be issued on the basis of requirement of articles.
24. Financial Bid is attached herewith (BOQ)

The authority reserves the right to accept or reject any tender in part or in full even the entire tender process at any time prior to Award of Contract without assigning any reasons thereof. The Tender selection committee reserves the right to cancel the NIT due to unavoidable circumstances and no claim in this respect will be entertained.


Director ,
RIO, M.C.H. ,Kolkata .

Director
Regional Institute of Ophthalmology
Govt. of West Bengal, MCH Campus
Kolkata-700 073

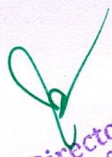
Item List

SPECIFICATION FOR DRUG/IMPLANTS/ FOOD SUPPLEMENTS/REAGENT/KITS

Sl. No.	Name of items & specification	Accounting unit	Annual consumption
1	SILICON OIL 1300CS INTRAOCULAR USE (Polydimethylesiloxane 1300 cs intraocular use)	10 ml vial	300pcs.


Director ,
RIO, M.C.H. ,Kolkata .

Director
Regional Institute of Ophthalmology
Govt. of West Bengal, MCH Campus
Kolkata-700 073


 Director
 Regional Institute of Ophthalmology
 Govt. of West Bengal, MCH Campus
 Kolkata-700 073

Financial Bid

Sl. No	Name of items	Accounting unit	Approx. Annual consumption	Per unit rate to be put (excluding GST)(Rs)	% of GST	Per unit rate to be put (including GST)(Rs)	Total rate in words (per unit)	Total rate of accounting units annually in words (including GST)
1	SILICON OIL 1300CS INTRAOCULAR USE (Polydimethyles iloxane 1300 cs intraocular use)	10 ml vial	300pcs.					

Signature of the Participant with Seal

ANNEXURE-I
APPLICATION FORMAT

Director
Regional Institute of Ophthalmology
Govt. West Bengal, MCH Campus
Kolkata-700 073

(To be furnished in the Company's official letter pad with full address and contact no etc., otherwise it will be treated as cancelled)

To
The Director ,
RIO, M.C.H., Kolkata .

Sub: NIT for e-tender for MEDICINES/REAGENTS for Hospital by the Director, R.I.O., Kolkata
VIDE Memo No: Dated-

Having examined the pre-qualification & other documents published in the N.I.T., I / We hereby submitting the necessary information and relevant documents for evaluation.

1. That the application is made by me/us on behalf of.....
.....in the capacity of Proprietor/Managing Director/Directors duly authorized to submit the offer.

2. That I/we accept the terms and conditions as laid down in the NIT mentioned above and submitted with rubber stamp and signed as uploaded and declare that I/we shall abide by it throughout the tender period.

I am/ We are offering rate(s) for the following item/items and assured supply to the Director, R.I.O., Kolkata

2. In the event of being selected, I/we will make the supply within the stipulated period excepting the condition which is beyond our control.

3. We understand that:

A) Tender Selection Committee/ the Director, R.I.O., Kolkata can amend the scope and value of the contract bid under this project.

B) Tender Selection Committee/ the Director, R.I.O., Kolkata, reserves the rejection any application without assigning any reason.

Date:

Signature of applicant including title and capacity in which the application is made

Contact No:
Telephone:

Mobile:

ANNEXURE II
Affidavit Proforma

Director
Regional Institute of Ophthalmology
Govt. of West Bengal, MCH Campus
Kolkata-700 073

(On Non Judicial Paper worth Rs 50.00)

(Sworn before the Notary Public / Judicial Magistrate/Executive Magistrate on or after the date of publication of the Tender Notice)

1, Sri/Smt. The Managing Director/Proprietor (etc.) of the Firm. (Name of the firm) At (address),
.....P.O.....

P.S.....

Dist..... PIN.

do hereby solemnly affirm and declare as follows:

1) That I have not ever been convicted of any offence making myself liable to be disqualified to supply of Drugs etc. to any Govt. or Govt. undertaking Organization /institution in the State of West Bengal or other State or States.

2. That no case is pending against me or against my firm in any criminal court of law to supply of Drugs & Chemicals, Lab. Chemicals, Reagents to the Govt. or Govt. undertaking Organization / Institution in the State of West Bengal or other State or States.
3. That my firm is not debarred/blacklisted as a whole or, for any item/items (quoted in this tender) at present by any Govt. or Govt. undertaking Organization I institution in the State of West Bengal or other State or States of India.
4. That, I also undertake that I will inform the matter of debarment or blacklisting of any item for any Item/items (quoted in this tender), if any by any Govt. or Govt, undertaking Organization / Institution in the State of West Bengal or other State or States of India during the pendency of the tender period to the DDHS (E&S), Central Medical Stores, Kolkata.
5. That, I also declare that the rate offered of the item(s) quoted is in conformity with the DPCO, GOI norms wherever applicable relating to MRP. I also declare that the quoted rate of the item(s) is less than rate available in the market.
6. That, I also declare that if any information subsequently found incorrect or false will it automatically render the tender submitted by me cancelled and make me liable for penal/legal action as per law of the country.
7. That I do further affirm that the statements made by me in this tender true to the best of my knowledge and Belief and all the documents attached are genuine & correct.

Signature of the Deponent(s)

Name in Block letters: Designation

ANNEXURE III
(Prescribed format for Agreement)
AGREEMENT FORM FOR DRUG VENDOR


Director
Regional Institute of Ophthalmology
West Bengal, MCH Campus
Kolkata - 700 073

Ref: NIT no _____

ARTICLES of Agreement made on this day of(Month),..... between the Governor of the State of West Bengal (hereinafter referred to as the 'Governor' which expression shall unless excluded by or repugnant to context be deemed to include the successor in office and assigns) represented by the

The Director, Regional Institute of Ophthalmology, Medical College & Hospital Campus, Kolkata – 700073 ON ONE PART,

AND

M/S, having its office at
Carrying on business at. _____, as Firm/Distributor/Manufacturer

1. (Hereinafter referred to as the 'VENDOR' which terms shall unless excluded or repugnant to the context be deemed to include the Partners and Principals of the said firm and their respective heirs, executors, administrators representative and assigns/ and assigns) on the OTHER PART.
2. WHEREAS, the Director, Regional Institute of Ophthalmology, Medical College & Hospital Campus, Kolkata having expressed intention of preparing rate schedule for procurement of Items for two years from the date of declaration of Award of Contract (AOC) and its extension upto the (Six) months (if any) by in respect of e tender vide NIT No.....
Datedread with corrigendum notice thereto in the NIC portal vide no <https://wbenders.gov.in> on specified terms and conditions and the Vendor has been selected as approved vendor and agreed to supply such items on such terms and conditions, the present agreement is drawn up and executed, incorporating inter-alia the said terms and conditions in the Schedule to the Agreement.
3. In this Agreement whenever rights, privileges, discretions and powers have been said to be exercisable by the "Director, Regional Institute of Ophthalmology, Medical College & Hospital Campus, Kolkata", such rights, privileges, discretions and powers will be actually exercisable by the Director, Regional Institute of Ophthalmology, Medical College & Hospital Campus, Kolkata, the heads of Regional Institute of Ophthalmology, Kolkata unless otherwise specified.
4. The Vendor agrees to, according to and in compliance with the orders as may be placed by the Director, Regional Institute of Ophthalmology, Medical College & Hospital Campus, Kolkata supply full quantity to the said officer at the rates and within the time limit fixed prescribed in the said order by own arrangements and they shall not be entitled to charge any cost for the transport of the said goods to the said premises for such delivery thereof. All temperature sensitive materials will be transported in cold chain.
5. The Vendor agrees that the accepted rates as provided in the accompanying schedule shall hold good throughout the tender period upto 2 years from the date of declaration of AOC as well as for such period for which the tender may be extended unless otherwise revised by the Director, Regional Institute of Ophthalmology, Medical College & Hospital Campus, Kolkata.
6. The Vendor agrees not to assign, transfer or sublet the rights and benefits under this contract either in part or in whole to any other party.
7. The Vendor agrees not to make any representation for deviation from their quoted rates and
8. /or terms and conditions which may cause any delay in supply and will invoke the Penal provisions of this agreement except in conditions of Force Majure wherein in conditions like strikes, war like situation, severe natural calamities, major fires, acts of God the Vendor is unable to carry out his commitment of meeting the terms of this contract.

9. All supplies will have to be completed by door delivery within the time limit as specified in the Tender from the date of order in the SMIS System from the procuring units. NO RELAXATION ON ANY ACCOUNT WILL BE ALLOWED FOR CORDONING DELAYED SUPPLIES.
10. The selected vendors would have access to the Vendor Portal from which, the procurement order, Goods Received Notes (GRN) and Bill Status can be seen on line & downloaded. The procurement order generated out of Vendor portal will have the same meaning and strength that of physical order
11. The vendor hereby declares that no case is pending against him and against the company. The vendor also agrees to inform the Director, Regional Institute of Ophthalmology, Medical College & Hospital Campus, Kolkata about the change in scenario relating to no conviction and non debarment or non blacklisting during the tender period.
12. The vendor agrees that all legal jurisdiction of any unsettled dispute will be subject to the High Court of Kolkata jurisdiction.
13. This contract is valid for two years from the date of declaration of Award (AOC) and its extension thereto.
14. The vendor agrees to comply with other terms and conditions laid down in the NIT document during the tender period and is aware of the provision of timely supply, penalty for late delivery and provision of penalty to be imposed for violating other terms and conditions laid down in the tender document.

APPROVED ITEMS WITH RATE, PERFORMANCE BANK GURANTEE & GST

Sl. No.	Name of the item	Accounting Unit	Annual Tentative requirement as per Accounting unit	Rate per Accounting Unit	Rank Guarantee Amount per item (3% of quoted base rate of the product X the annual tentative requirement X 2)	No. of Performance Bank guarantee	Name of the Bank, Name of the Branch, and IFSC code	% of GST
1								

Govt. Institute of Ophthalmology
Govt. of West Bengal, MCH Campus
Kolkata-700 073

• IN WITNESS WHERE OF the parties to these presents have hereunto set and subscribed their respective hands and seals the day/month and year first above written.

SIGNED AND DELIVERED BY THE :

in presence off:

- 1.
- 2.

Signed for and on behalf of the Vendor

in presence of.

- 1.
- 2.

Signed for and on behalf of the Governor
Of the State of West Bengal

Annexure IV

Prescribed format for Performance Bank Guarantee by the Bank

INDIAN NON JUDICIAL STAMP PAPER OF RS. 100

Director
Regional Institute of Ophthalmology
Govt. of West Bengal, MCh Campus
Kolkata-700 073

Bank Guarantee No:

Date:

Expiry Date:

Amount of Bank Guarantee: Rs. (Rupees.) only.

To

Kolkata-20

Whereas.....(name of the firm)..... hereinafter all the supplier as undertaken in pursuance of NIT No dated .. . to supply of the approved items hereinafter called the 'contract'.

And whereas we have agreed to give the supplier a Guarantee.

Therefore, we have affirm that we are the guarantors and responsible to you, on behalf of the supplier up to a total of Rs.(Rupees) only and we undertake to pay you upon your first written demand declaring that supplier to be in default under the contract and without cavil or arguments, any sums within the limit of Rs.(Rupees.) only as aforesaid, without your needing to prove or to show grounds of reasons for demand or the sum specified therein.
Beneficiary Account Details :

Account Name :

Account No

IFSC Code :

MICR Code

Branch Address :

The guarantee is valid upto 31st December, 2028

Bank Guarantee No.

date.

Notwithstanding anything contained therein before,

Our liability under the Bank Guarantee shall not exceed Rs. (Rupees.) only

This Bank Guarantee shall be valid upto.....

Our liability to make payment shall arise and we are liable to pay the guarantee amount or any part thereof under this guarantee only and if you serve upon us a written claim or demand in terms of the guarantee on or before. (expiry date).

We,(name of the Bank with code No.) lastly undertake not to revoke this guarantee during its currency except with the previous consent of the government, in writing.
Dated...

For Bank Authority:-

Signature :

Name :

Designation with seal :

CBPA NO :

S. Guarantee Bond No. :

Signature of the Branch Manager with Bank's seal

CHECK LIST(Annexure V)

(All points are to be filled up; no places are to be kept vacant, for statutory clearances/registration no applicable mention NOT APPLICABLE instead of keeping blank)

1	Name of the work	Supply of MEDICINES/REAGENTS/ KITS
2	Tender ID as E-Portal	
3	Name of the institution tender for	The Director, Regional Institute of Ophthalmology, Medical College & Hospital Campus, Kolkata
4	Are you exempted from EMD (Y/N)	
5	Name of the bidder in block letter	
6	Full address	e-mail ID Telephone no-Mobile No
7	Legal entity of the bidder whether Firm/Society/Company/other entity	
8	Registered Partnership Deed as per 1932 Act/MOA	
9	Trade License issuing Authority with whom registered	
10	Drug License No	
11	Name & Address of the banker of the bidder(s)	
12	GSTIN Registration Certificate	
13	PAN No./TAN No. P. Tax Certificate with Enrolment No	
14	01 years of experience in supplying such items.	
15	No Conviction Certificate issued by the Drug Control Authority or Affidavit from Notary Public/ Judicial Magistrate/Executive Magistrate as per Annexure II	
16	CE/IVD certification	
17	CDSCO (mandatory) BIS/ISFDA/US FDA OR EUROPEAN CE /DCGI approved (Where applicable).	
18	Any other relevant documents/ certification / quality certification provided	

I have gone through the eligibility criteria for participating in the tender and certify that all the conditions have been fulfilled

I have read the General and Special terms & Conditions, including the penal provisions, as given in the tender documents as per tender notice quoted above, I have accepted them and agree to abide by them. I have also agreed to abide by agreement as imposed by the Director, Regional Institute of Ophthalmology, Medical College & Hospital Campus, Kolkata if declared successful my bid.

Certified that the above information is correct and true to the best of my knowledge and belief. Nothing has been concealed and fabricated and in case of any information found incorrect later on, the under signatory will be personally responsible for the same.

Date:

Signature of Bidder with seal

END OF DOCUMENT